

## **William H. and Lucy F. Rand Memorial Library**

160 Railroad Street Suite 2  
North Troy, Vermont 05859  
Trustees Meeting on October 23, 2023

Present: Nancy Pelletier, Jennifer Molinski, Carole Fortier, Susan Cole, Brian Dickinson  
Absent: Cricket Blanchard, Amanda Boutin (Troy rep), John Thibbitts

The meeting was called to order at 6:10 by chairman, Nancy Pelletier.

The secretary's report was read and accepted as edited.

The library director's report for October was read and is attached. She is working on the statistics report for the Vermont Dept of Libraries due Dec 31. Both the Children's book club and story time have resumed. Head start is visiting the library every other week. The adult book club met with Vermont author, Donnarae Menard on line.

Old Business: Copies with final signatures to policies and procedures were distributed.

Jenn and John attended a Village Trustee meeting to follow up on our questions regarding the invested library money and the status of interest earned. They discovered that the Village trustees transferred roughly \$24,000 in April leaving \$10,515 (close to the original amount invested). There was no documentation to show that the \$24,000 was actually offset since 2006. There was also no mention of this transaction reflected in the Village minutes or of a discussion about these monies. John is working to clarify this for our records.

The library trustees would like to see a copy of the Efficiency Vermont report done to determine what is needed to fix the heat issue. In addition, we will need to hire someone to look at the non-functioning air conditioner (is it just a filter cleaning?) before next summer.

Nancy, as chairperson, will write a letter to Community Bank verifying Jenn as the library director so that the Friends of the Rand account does not become dormant.

New business: We reviewed last year's budget and made some changes for the proposed budget request for 2024. The trustees would like to see a spreadsheet of the actual expenditures over at least the last 5 years to look for trends recognizing that Covid made tracking trends difficult.

The next meeting is scheduled for Monday evening, November 13 at 6 pm.

The meeting was adjourned at 7:30 pm.

Respectfully submitted,  
Carole Fortier, secretary

